AFFIDAVIT FOR EQUIPMENT LEASED TO OTHERS ON JANUARY 1, 2003 *DUE BY APRIL 30, 2003*

DEPARTMENT OF ASSESSMENTS	PHONE: Local 206-296-5183	REF L1-L2
PERSONAL PROPERTY DIVISION	In WA 1-800-325-6165 ext 6-5183 FAX 206-296-0107	Date:
500 4TH AVE, ADM-AS-0807	TTY 206-296-7890	Initials:
SEATTLE WA 98104-2384	Email: personal.property@metrokc.gov	

Mailing Name and Address	If any information to the left has changed prior to January 1, 2003, please correct below:

THIS FILING WILL BE THE BASIS FOR 2003 ASSESSED VALUATION FOR TAXES PAYABLE IN 2004.

INSTRUCTIONS TO LESSORS FOR REPORTING LEASED PERSONAL PROPERTY

In accordance with provisions of the personal property tax laws of the State of Washington (RCW 84.40.190), you are required, as the owner of leased personal property, to submit to the Assessor a report of all such taxable property located in King County, Washington on January 1. Your listing shall include:

1. Lessee's name and specific location of equipment including room #.
2. Lease ID. (Lessor's internal identification number)
3. Cat code - category code assigned by King County for property depreciation.
4. Equipment description - Type/Use of equipment (i.e. Construction: general, logging, road. Office: general or electronic. Laundry: general or coin-operated.)
5. Retail selling price in King County.* The original price which a lessee would have paid for the same equipment available for purchase in King County including transportation and installation charges, at original date of lease.
6. Lease start date.
7. Monthly Rental. Do not include maintenance, service or interest charges.
8. Lessor's cost.   (Do not include sales tax.)
9. Lease Type (See reverse for instructions)
10. Length of lease.
11. Date lessor acquired equipment.
12. Disp code - See reverse side for instructions. Complete on computerized printout.
13. Remarks - Please provide month, day and year of disposition and new location for asset(s) in storage in remarks column on computer printout.

Filing by diskette is acceptable. Use the column format noted on the reverse side of this form. Microsoft Excel is preferred. For more information, please contact this office.

Indicate newly leased, rented or loaned equipment (not previously reported) on the Schedule of Leased Equipment provided on the back of this form. Also please update information appearing on the attached computer report and return all forms. **DO NOT** include automobiles, trucks, airplanes or other mobile equipment on which state excise tax has been paid. **DO** include unlicensed mobile equipment and licensed equipment upon which motor vehicle excise tax has not been paid.

SPECIAL NOTICE: CURRENT STATUS OF LEASES IN EFFECT ON JANUARY 1, 2002 IS NEEDED. PLEASE SHOW ANY CHANGES IN LEASE STATUS IN THE DISPOSITION CODE COLUMN ON THE ATTACHED COMPUTER REPORT. SEE REVERSE SIDE FOR INSTRUCTIONS. PROVIDING US WITH THIS INFORMATION IS ESSENTIAL FOR COMPLETING YOUR 2003 ASSESSMENT.

**** DUE APRIL 30, 2003****

This affidavit must be signed by an authorized agent or officer of the leasing company. The RCW 84.40.040 requires all lists and statements of personal property are due no later than **APRIL 30**. WAC 458-12-105 provides that when a listing appears to be fraudulent or willful failure to list, a complaint shall be filed with the prosecuting attorney by the assessor or the board of county commissioners for the collection of additional tax property due and, in addition, for a penalty of 100% of such tax.

AFFIDAVIT: I HEREBY SWEAR OR AFFIRM UNDER PENALTIES OF PERJURY THAT THIS RETURN (INCLUDING ANY ACCOMPANYING SCHEDULES AND STATEMENTS) HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS A TRUE, CORRECT, AND COMPLETE LISTING OF ALL TAXABLE PERSONAL PROPERTY IN KING COUNTY, OWNED, HELD OR CONTROLLED BY THE UNDERSIGNED TAXPAYER.

State of Incorporation: _____

TAXPAYER/OWNER _____ Date (mmddyyyy)

_____
(Name Typed or Printed)

BY: _____(signature) TITLE _____

TELEPHONE #'S Local/Long Distance _____Toll Free _____Fax # _____

Email Address: _____